User Manual and Log Book

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IMPORTANT SAFETY NOTES

The EP203 Automatic Extinguisher Panel (hereafter called the EP203 panel) is safe to operate provided it has been installed in compliance with the manufacturer's instructions and used in accordance with this manual.

Lethal voltages are present inside the panel. DO NOT operate the EP203 panel with its enclosure open. There is no need to open the enclosure except to carry out commissioning, engineering, or maintenance work. This work must only be carried out by competent service personnel who are fully conversant with the contents of the separate installation manual for this product and have the necessary skills for maintaining this equipment.

If the enclosure is damaged in any way, expert advice should be sought regarding its repair.

Regular servicing of the EP203 panel and extinguishing system is highly recommended, preferably on a continuous maintenance contract and by a competent organisation. A full itemised report of the installation should be obtained at least annually.

BASIC OVERVIEW AND KEY FEATURES

The EP203 panel acts as both a conventional fire alarm panel and an automatic extinguisher control panel.

The EP203 panel's features include the following:

- Time-stamped event log
- · Abort and hold functions for cancelling, or delaying the extinguishant release sequence
- Front-panel mounted LCD unit displays system status and facilitates system programming
- Front-panel mounted extinguisher release button and two keyswitches; one to enter access mode and one to toggle between automatic/manual modes of operation
- Three-zone conventional detector circuits, line monitored for open and short-circuit
 faults. Any zone combination can be programmed to activate an alarm and initiate the
 extinguishant release sequence
- Three conventional alarm sounder circuits (two x 1st stage, one x 2nd stage), line monitored for open and short-circuit faults
- Monitored inputs for:
 Manual Release, Flow Switch, Low Pressure, Mode, Hold and Abort
- Auxiliary outputs for:
 Fire, Local Fire, Extract, 1st Stage, 2nd Stage, Fault
- Extinguishing output supports up to 2 x solenoids, or multiple 'Metrons™'
- Adjustable extinguishant release time delay, duration and flooding time
- · Alarm counter to record the number of times the panel has been in an alarm state
- Optional Output Expansion Relay Board providing additional relay outputs for: Reset, Mode, Discharged, Hold and Abort
- Connections for up to eight Remote Status Units (RSU) which provide remote indication of system status on an LCD unit, with mode select and manual extinguisher release
- Connections for up to eight Economy Status Units (ESU) to provide remote indication of system status with mode select.
- Pushbutton and keyswitch entry to two access levels (displayed on the LCD unit).
 Access Level 1 (AL1) is for general users, Access Level 2 (AL2) is for authorised users.

CONTROLS & INDICATORS

The front of the EP203 panel has various LED indicators, pushbuttons, keyswitches and an LCD unit, as shown in Figure 1 below:

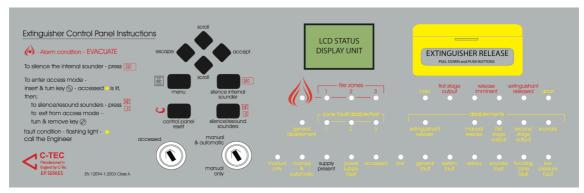


Figure 1: Front Panel Controls and Indicators

LCD Unit

This unit provides system status information, counts down the time for extinguishant release and displays Access Levels 1 & 2 menus and sub-menus.

LED Indicators

The LED indicators on the front of the panel give a comprehensive overview of the system's current status. Any fire and fault conditions are clearly displayed, disablements highlighted and the status of all inputs and outputs displayed. The table below summarises the various indicators and what they mean in their various states.

INDICATOR	STATUS	DESCRIPTION
(general fire)	Flashing Red	The panel has detected a fire alarm condition on a fire zone.
	Steady Red	The fire alarm has been silenced.
fire zones 1 – 2 – 3	Flashing Red	A fire alarm condition has been detected on the zone(s) flashing.
	Steady Red	The fire alarm has been silenced on the zones lit steady.
hold	Flashing Yellow	A hold input has been received at the panel.
first stage output	Steady Red	First stage extinguishant output has been activated.
release imminent (x2)	Steady Red	Countdown timer to extinguishant release has started.
extinguishant released	Steady Red	A flow switch input (from a flow switch on the extinguishant cylinder) is received at the panel.
abort	Steady Yellow	An abort input has been received at the panel.
general disablement	Steady Yellow	Part of the system has been manually disabled and/or one or more of the fire zones has a delay applied to them.
zone fault/disable/test 1 – 2 – 3	Flashing Yellow	Faulty wiring, or detector removed from base, detected on the zones flashing.
	Steady Yellow	The zones lit steady have been disabled.
	Flashing Yellow	The zones flashing are in test mode.

INDICATOR	STATUS	DESCRIPTION
extinguishant release disablement	Steady Yellow	Extinguishant release output has been disabled.
manual release disablement	Steady Yellow	Manual release facility has been disabled.
first stage output disablement	Steady Yellow	First stage contact has been disabled.
second stage output disablement	Steady Yellow	Second stage contact has been disabled.
sounder disablement	Steady Yellow	Indicates all panel sounders are disabled.
manual only	Steady Yellow	Indicates the status of the extinguishant system is "Manual Only" mode.
manual & automatic	Steady Yellow	Indicates the status of the extinguishant system is "Manual & Automatic" mode.
supply present	Steady Green	The panel is supplied with power.
power supply fault	Flashing Yellow	The panel has detected a fault with its power supply, or back-up batteries.
accessed	Steady Yellow	The panel-mounted keyswitch has been turned to the "accessed" position and the panel is in Access Level 2 (authorised user level).
test	Flashing Yellow	The panel is in test mode.
general fault	Flashing Yellow	Indicates a fault has been detected on the system.
system fault	Flashing Yellow	The panel has detected a microprocessor fault.
delays	Steady Yellow	Delays have been programmed into the panel.
	Flashing Yellow	A delay is currently running.
sounder fault	Flashing Yellow	Faulty wiring (short or open-circuit) has been detected on the panel's sounder circuits.
	Steady Yellow	The alarm sounders have been disabled.
flooding zone fault	Flashing Yellow	Indicates a short or open-circuit on extinguishant output.
low pressure fault	Flashing Yellow	Indicates there is low pressure in the extinguishant system, or there is a short/open-circuit fault on the low pressure switch input.

Pushbutton Controls

PUSHBUTTON	DESCRIPTION
scroll (up) ▲, scroll (down) ▼	Dependent on the status of the panel, these pushbuttons: scroll vertically through any fire, pre-alarm, or fault conditions that appear on the panel's LCD unit scroll vertically through the panel's user menus manipulate date, time, disablement settings, etc.
escape ◀, accept ▶	Dependent on the status of the panel, these pushbuttons: scroll horizontally through the panel's user menus escape, or accept options available in the panel's user menus.
menu 📳	Provides access to the Access Level 1 menu.
silence internal sounder	Silences the panel's internal sounder at anytime.
control panel reset	Resets the panel after the sounders have been silenced (Access Level 2 only).
silence/resound sounders	Silences, or resounds the system's sounders (Access Level 2 only). Note: This pushbutton will not silence 2nd stage alarm if the extinguishant is about to be released.
EXTINGUISHER RELEASE	CAUTION: THESE PUSHBUTTONS MANUALLY RELEASE
(pushbuttons in yellow housing)	THE EXTINGUISHANT.
EXTINGUISHER RELEASE PALL DOWN and PUSH BUTTONS	Pull down the flap and press both buttons to release the extinguishant.

Keyswitch Controls



Insert and turn the panel-mounted keyswitch to the "accessed" position to enter Access Level 2 (Authorised User level). Turn and remove the keyswitch to exit Access Level 2.



Insert and turn the panel-mounted keyswitch to toggle the mode of the extinguishant system between "Manual Only" and "Manual & Automatic".

NOTE: WHEN THE PANEL IS IN MANUAL MODE, EXTINGUISHANT CANNOT BE RELEASED BY AUTOMATIC FIRE DETECTION.

MODE SELECT KEYSWITCHES ARE ALSO MOUNTED ON REMOTE STATUS UNITS (RSU) AND ECONOMY STATUS UNITS (ESU) AND OTHER DEVICES. ANY ONE KEYSWITCH IN THE MANUAL POSITION TAKES CONTROL OF THE SYSTEM MODE.

ACCESSING THE MENU CONTROLS

Overview

Two levels of menu controls are available on the EP203 panel; Access Level 1 (AL1) for General Users and Access Level 2 (AL2) for Authorised Users. All menus are displayed at the LCD unit as detailed in Figure 2, below:

Note: When selected, menus and sub-menus change from Title Case to UPPERCASE.

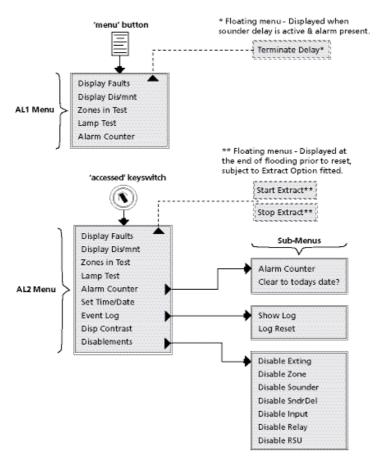


Figure 2: Overview of Access Levels 1 & 2 Menus

Selecting the Menus and Sub-Menus

- 1. To enter Access Level 1 menu press the Menu pushbutton, or to enter Access Level 2 menu turn the panel-mounted keyswitch to the "accessed" position.
- 2. Press the Scroll (up) ▲ and Scroll (down) ▼ buttons to highlight a menu.
- 3. Press the Accept ▶ button to select a menu.
- 4. Press the Accept ▶ button to select a sub-menu (if available).
- 5. If applicable, press the Scroll (up) ▲ and Scroll (down) ▼ buttons to scroll the display through all active conditions (faults, disablements, tests, etc.).
- 6. Press the Escape ◀ button to return to the previous menu.
- 7. To exit Access Level 1 press the Escape ◀ button. **Note**: The panel will automatically exit Access Level 1 after approx. 15 secs. of inactivity.

 To exit Access Level 2 turn the panel-mounted keyswitch to the NOT "accessed" position.

General User Controls (Access Level 1)

The functions that can be performed in Access Level 1 are:

- Manually activate the extinguisher release
- Mute the internal sounder.

Also, by pressing the Menu pushbutton the LCD unit displays the following menu:

Note: All Access Level 1 menus are available to an Access Level 2 user.

MENU	DESCRIPTION
Display Faults	Displays all faults on the system.
Display Dis/mnt	Displays all disablements on the system.
Zones in Test	Displays all detection zones that are in test mode on system.
Lamp Test	Illuminates all front panel LED indicators.
Alarm Counter	Displays the number of times a fire alarm condition has occurred on the panel.

Note: A Terminate Delay 'floating' menu is also displayed for a level 1 user when there is an alarm on the system and a sounder delay is active. Selecting this menu activates the fire sounders immediately.

Display Faults

- 1. In Access Level 1, select the Display Faults menu. The panel displays all active faults on the system. (e.g. Zone 1 O/C Fault, Zone 2 S/C Fault, etc.)
- Scroll the display through all active faults using the Scroll (up) ▲ and Scroll (down) ▼ buttons.

Display Dis/mnt

The Display Disablements menu displays all active disablements on the system. An Access Level 2 user sets disablements.

- 1. In Access Level 1, select the Display Dis/mnt menu. The panel displays all active disablements on the system (e.g. Zone 1 disabled, etc.)
- 2. Scroll the display through all active disablements using the Scroll (up) ▲ and Scroll (down) ▼ buttons.
- 3. Press the Escape ◀ button to return to the Access Level 1 menu.

Zones in Test

This menu displays all detection zones that are currently in test mode on the system. A system engineer can only put zones into test mode.

- 1. In Access Level 1, select the Zones in Test menu. The panel displays all zones currently in test on the system (e.g. Zone 1 is on Test, etc.)
- 2. Scroll the display through all active zones in test using the Scroll (up) ▲ and Scroll (down) ▼ buttons.
- 3. Press the Escape ◀ button to return to the Access Level 1 menu.

Lamp Test

All LED indicators can be tested at anytime by selecting using this menu.

- In Access Level 1, select the Lamp Test menu. All the panel's LEDs will illuminate steady for approx. 2 secs. The panel's internal sounder will also sound. If any LEDs fail to illuminate report the fault to the designated site engineer and make a note in the Log Book.
- 2. On completion, the display returns to the Access Level 1 menu.

Alarm Counter

- 1. In Access Level 1, select the Alarm Counter menu. The total number of times the panel has been in a fire alarm condition is displayed.
- 2. Press the Escape ◀ button to return to the Access Level 1 menu.

Authorised User Controls (Access Level 2)

The functions that can be performed in Access Level 2, by turning the panel-mounted keyswitch to the "accessed" position, are:

- Manually activate the extinguisher release
- Mute the internal sounder
- Silence the alarm sounders
- Resound the alarm sounders
- · Reset an alarm condition.

Also, the LCD unit displays the following menu:

MENU	SUB-MENU	DESCRIPTION
Display Faults	-	See Access Level 1
Display Dis/mnt	-	See Access Level 1
Zones In Test	-	See Access Level 1
Lamp Test	-	See Access Level 1
Alarm Counter	-	Displays the number of times a fire alarm condition has occurred on the panel. Also, resets the counter.
Set Time/Date	-	Adjusts the panel's date & time settings
Event Log	Show Log	Displays the panel's event log
	Log Reset	Resets the panel's event log
Disp Contrast	-	Adjusts the contrast of the LCD unit
Disablements	Disable Exting	Disables/enables the extinguishant system
	Disable Zone	Disables/enables detection zones
	Disable Sounder	Disables/enables fire sounders
	Disable Sndrdel	Disables/enables fire sounder delay
	Disable Input	Disables/enables monitored inputs
	Disable Relay	Disables/enables auxiliary relay outputs
	Disable RSU	Disables/enables Remote Status Units

Note: Two 'floating' menus (Start Extract & Stop Extract) are also displayed for a level 2 user when the Extract Option is selected as fitted by an engineer. These menus appear at the end of the flooding period, prior to reset, and start or stop the ventilation extract fan respectively.

Alarm Counter

- 1. In Access Level 2, select the Alarm Counter menu. The total number of times the panel has been in a fire alarm condition (since last reset) is displayed.
- 2. Press the Escape ◀ button to return to the Access Level 2 menu, or to clear the alarm counter, press the Accept ▶ button. The panel requests confirmation to clear to todays date.
- 3. Press the Accept ▶ button to reset the counter. The panel will start counting any new fire conditions from the current date. A confirmation message confirms the change has been made and the display returns to the Access Level 2 menu.

Set Time/Date

- 1. In Access Level 2, select the Set Time/Date menu. The panel's current time setting is displayed.
- 2. Use the Scroll (up) ▲ and Scroll (down) ▼ buttons to adjust the hour (the panel has a 24 hour clock).
- 3. When the correct hour is displayed, press the Accept ▶ button to move to the minutes field.
- 4. Use the Scroll (up) ▲ and Scroll (down) ▼ buttons to adjust the minutes.
- 5. When the correct time is displayed, press the Accept ▶ button to alter the date.
- 6. Use the Scroll (up) ▲, Scroll (down) ▼ and Accept ▶ buttons to set the day/month/year, as appropriate.
- 7. When correct, press the Escape ■ button to return to the Access Level 2 menu.

Event Log

- 1. In Access Level 2, select the Event Log menu, select Show Log sub-menu. The panel's last event log is displayed.
- 2. Use the Scroll (up) ▲ and Scroll (down) ▼ buttons to view the previously saved events. When the log is full, the newest record replaces the oldest record. Events are listed in chronological order.
- 3. Press the Escape ◀ button to return to the previous menu.
- 4. To reset the panel's event log, in Access Level 2, select the Event Log menu, then select Log Reset sub-menu. The panel requests confirmation to erase the event log.
- 5. Press the Accept ▶ button to confirm and the event log is cleared from the panel's memory.
- 6. Press the Escape ◀ button to return to the previous menu.

Disp Contrast

- 1. In Access Level 2, select the Disp Contrast menu. The panel's current LCD display contrast is displayed.
- Use the Scroll (up) ▲ and Scroll (down) ▼ buttons to adjust the contrast of the LCD unit
- Press the Accept ▶ button to confirm the new setting and return to the Access Level 2
 menu.

Disablements

The Disablements menu allows the temporary disabling, or enabling of the extinguishant system, detection zones, sounders, monitored inputs, relays and RSUs. Typically used when there are input/output faults and for system testing.

Any active disablements are displayed at the EP203 panel by the General Disablement and relevant disablement yellow LEDs lit steady.

Note: It is recommended all disablements are immediately enabled when no longer required as they can have a major effect on how the system works.

Disable Exting

This sub-menu allows the disabling/enabling of the extinguishant system.

- 1. From the Disablements menu, select the Disable Exting sub-menu.
- 2. Press the Accept ▶ button to disable/enable the extinguishant system.
- 3. Press the Escape ◀ button to return to the Disablements menu.

Note: 'Exting System Disabled' will also be displayed at any Remote Status Units (RSUs) connected on the system.

Disable Zone

This sub-menu allows the disabling/enabling of one, or more of the panel's three detection zones. Disabled zones do not report fire, or fault conditions.

- 1. From the Disablements menu, select the Disable Zone sub-menu.
- 2. Select the detection zone(s) to be disabled/enabled using the Scroll (up) ▲ and Scroll (down) ▼ buttons.
- 3. Press the Accept ▶ button to disable/enable a selected zone.

Disable Sounder

This sub-menu allows the disabling/enabling of the fire sounders from sounding in a fire condition.

- 1. From the Disablements menu, select Disable Sounder.
- 2. Press the Accept ▶ button to disable/enable the sounder circuit.
- 3. Press the Escape ◀ button to return to the Disablements menu.

Disable SndrDel

The sounder delay sub-menu allows the disabling/enabling of a fire sounder delay in a fire condition.

- 1. From the Disablements menu, select Disable SndrDel.
- 2. Press the Accept ▶ button to disable/enable the delay on the sounder circuit.
- 3. Press the Escape ◀ button to return to the Disablements menu.

Disable Input

This sub-menu allows the disabling/enabling of one, or more of the panel's six monitored inputs: Manual Release, Flow Switch, Low Pressure, Mode, Hold and Abort.

- 1. From the Disablements menu, select Disable Input.
- Select the input(s) to be disabled/enabled using the Scroll (up) ▲ and Scroll (down) ▼ buttons.
- 3. Press the Accept ▶ button to disable/enable the selected input.
- 4. Press the Escape ◀ button to return to the Disablements menu.

Disable Relay

This sub-menu allows the disabling/enabling of one, or more of the panel's six auxiliary relay outputs: Fire, Local Fire, Extract, 1st Stage, 2nd Stage and Fault.

Note: If an Output Expansion Relay Board is fitted, this sub-menu also allows the disabling/enabling of one, or more of the card's five relay outputs: Reset, Mode, Discharged, Hold and Abort.

- 1. From the Disablements menu, select Disable Relay.
- 2. Select the relay output(s) to be disabled/enabled using the Scroll (up) ▲ and Scroll (down) ▼ buttons.
- 3. Press the Accept ▶ button to disable/enable the selected relay output.
- 4. Press the Escape ■ button to return to the Disablements menu.

Disable RSU

This sub-menu allows the disabling/enabling of one, or more of the panel's Remote Status Units.

- 1. From the Disablements menu, select Disable RSU.
- Select the RSU(s) to be disabled/enabled using the Scroll (up) ▲ and Scroll (down) ▼ buttons.
- 3. Press the Accept ▶ button. The panel requests confirmation.
- 4. Scroll (down) ▼ to confirm the change.
- 5. Press the Accept ▶ button to disable/enable the selected RSU. The Disablements menu is displayed.

Note: 'RSU Disabled' will be displayed at the RSU that has been disabled.

SYSTEM SET-UP DATA CHART

Important: This chart should be completed by an authorised engineer prior to system handover. Complete the appropriate setting box.

FUNCTION	SETTING	DESCRIPTION				
ZONE SELECTION		The zone (Z1, Z2, Z3) combination that starts the extinguishant release sequence.				
EXTINGUISHANT DELAY	secs	The countdown duration before the extinguishant is released. Adjustable between 0-60 seconds.				
EXTINGUISHANT DURATION	secs	The duration of the firing signal to the extinguishant output. Adjustable between 1-300 seconds.				
FLOODING TIME	secs	The duration for release of extinguishant. Adjustable between 60-1740 seconds.				
EXTRACT OPTION	FITTED□	Selects whether a ventilation extract fan is fitted, or not.				
EXTRACT TIME	secs	The duration for the ventilation extract fan operation. Adjustable between 1-900 seconds.				
FLOW OPTION	FITTED□	Selects whether a flow switch is fitted, or not.				
SOUNDER DELAY	secs	The time delay before the fire sounders operate. Adjustable between 0-600 seconds.				
EXT OUTPUT EOLS	1 x EOL	The number of extinguisher System Line Terminators. Set at either 1 or 2.				
MODE EXCEPTIONS	MODE FAULT: Manual Only Auto/Manual Auto/Manual Auto/Manual Auto/Manual Auto/Manual	The default setting when the mode input is in Fault and/or Disabled. Set at either Manual Only or Auto/Manual mode.				
EARTH FAULT	ENABLED	Enables, or disables the panel's earth fault monitoring.				
MANUAL RELEASE MODE	DELAYED	The manual release of extinguishant is delayed, or immediate. Extinguishant delay remains active on automatic detection.				
ADDITIONAL INFORMATION						

	Auto/Manual 🗌	
EARTH FAULT	ENABLED	Enables, or disables the panel's earth fault monitoring.
MANUAL RELEASE MODE	DELAYED	The manual release of extinguishant is delayed, or immediate. Extinguishant delay remains active on automatic detection.
ADDITIONAL INFO	RMATION	
		aware of is detailed below:
THE INFORMATION AB	OVE WAS COMPLETED BY (· · · · · · · · · · · · · · · · · · ·
OF (Company):		ON (Date)://

FIRE ALARM/EXTINGUISHER PANEL LOG BOOK

It is recommended that this log book be maintained by a responsible person, who should ensure that every entry is properly recorded. In the UK, this is necessary to satisfy the recommendations of BS5839-1, compliance with which may be a requirement of legislation. If your premises are certificated under the Fire Precautions Act 1971, failure to keep a suitable log book may be a breach of the requirements of the certificate, which is a criminal offence. In order to satisfy the requirements of BS5839-1, the following must be recorded:

RESPONSIBLE PERSON(S) ON SITE: THE SYSTEM WAS DESIGNED BY: THE SYSTEM WAS INSTALLED BY: THE SYSTEM WAS COMMISSIONED BY: THE SYSTEM WAS ACCEPTED BY: VERIFICATION WAS UNDERTAKEN BY: FOR SERVICE (DETAILS OF WHO YOU SHOULD CONTACT IF MAINTENANCE IS REQUIRED) THE SYSTEM IS MAINTAINED UNDER CONTRACT BY: Company: Address: Contact No: NORMAL HOURS (MON-FRI) TEL: OUTSIDE NORMAL HOURS TEL: MANNED CENTRE TEL: MANNED CENTRE CODE: NORMAL MAXIMUM ATTENDANCE TIME FOR A MAINTENANCE TECHNICIAN IS:	 □ Name of the responsible person □ Brief details of the maintenance arrangements □ Dates and times of all tests, including fire drills □ Dates and times of all fires to which the system responds □ Dates and times of all false alarms □ Causes, circumstances surrounding, and category of false alarms (if known) □ The identity of any fire detector that triggers any of the above fire alarm/extinguisher signals (if known) □ Dates, times and type of all faults and defects □ Dates and times of all maintenance (e.g. service visit, or non-routine attention).
THE SYSTEM WAS INSTALLED BY: THE SYSTEM WAS COMMISSIONED BY: THE SYSTEM WAS ACCEPTED BY: VERIFICATION WAS UNDERTAKEN BY: FOR SERVICE (DETAILS OF WHO YOU SHOULD CONTACT IF MAINTENANCE IS REQUIRED) THE SYSTEM IS MAINTAINED UNDER CONTRACT BY: Company: Address: Contact No: NORMAL HOURS (MON-FRI) TEL: OUTSIDE NORMAL HOURS TEL: MANNED CENTRE TEL: MANNED CENTRE CODE:	SITE ADDRESS:
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Address:	THE SYSTEM IS MAINTAINED UNDER CONTRACT BY:
Contact No: Expiry Date: NORMAL HOURS (MON-FRI) TEL: OUTSIDE NORMAL HOURS TEL: MANNED CENTRE TEL: MANNED CENTRE CODE:	Company:
NORMAL HOURS (MON-FRI) TEL: OUTSIDE NORMAL HOURS TEL: MANNED CENTRE TEL: MANNED CENTRE CODE:	Address:
OUTSIDE NORMAL HOURS TEL: MANNED CENTRE TEL: MANNED CENTRE CODE:	Contact No: Expiry Date:
MANNED CENTRE TEL:	NORMAL HOURS (MON-FRI) TEL:
MANNED CENTRE CODE:	OUTSIDE NORMAL HOURS TEL:
	MANNED CENTRE TEL:
NORMAL MAXIMUM ATTENDANCE TIME FOR A MAINTENANCE TECHNICIAN IS:	MANNED CENTRE CODE:
	NORMAL MAXIMUM ATTENDANCE TIME FOR A MAINTENANCE TECHNICIAN IS:
EXPENDABLE COMPONENT REPLACEMENT PERIODS (LIST):	EXPENDABLE COMPONENT REPLACEMENT PERIODS (LIST):

Details of tests (including fire drills), actual fire alarms, disablements, enablements and faults should be recorded here. False alarms and maintenance work should be recorded on page 20.

DATE	TIME	EVENT e.g. test, fire alarm signal, fault	ZONE	DEVICE	ACTION REQUIRED	COMPLETED	INITIALS

DATE	TIME	EVENT e.g. test, fire alarm signal, fault	ZONE	DEVICE	ACTION REQUIRED	COMPLETED	INITIALS

DATE	TIME	EVENT e.g. test, fire alarm signal, fault	ZONE	DEVICE	ACTION REQUIRED	COMPLETED	INITIALS

False Alarms

DATE	TIME	ZONE	DEVICE THAT TRIGGERED ALARM SIGNAL	CAUSE (IF KNOWN)	BRIEF CIRCUMSTANCES (WHERE CAUSE IS UNKNOWN RECORD ACTIVITIES IN THE AREA)	MAINTENANCE VISIT REQUIRED? (YES OR NO)	FINDINGS OF MAINTENANCE TECHNICIAN	CATEGORY OF FALSE ALARMS	FURTHER ACTION REQUIRED	DONE PLEASE TICK

Maintenance Work

DATE	TIME	ZONE (WHERE APPLICABLE)	DEVICE (WHERE APPLICABLE)	REASONS FOR WORK	WORK CARRIED OUT	FURTHER WORK REQUIRED	SIGNATURE

INSTALLATION CERTIFICATE

BS5839-1 recommends that certificates be issued for all aspects of the fire alarm/extinguisher system including design, installation, commissioning, acceptance, verification (optional) and maintenance. Therefore, before this user manual is handed over, the following installation certificate and the commissioning certificate (overleaf) should be completed as appropriate by the relevant installation/commissioning engineer(s). Please ensure that the system set-up data chart and the relevant parts of the system Log Book are also completed as appropriate. For countries outside the UK, different certification requirements may apply.

Certificate

of INSTALLATION

for the fire alarm/extinguisher system at:

Tor the fire alarmiextinguisher system at.
Address:
I/we being the competent person(s) responsible (as indicated by my/our signatures below) for the installation of the fire alarm/extinguisher system, particulars of which are set out below, CERTIFY the the said installation for which I/we have been responsible complies to the best of my/our knowledge and belief with the specification described below and with the recommendations of Section 4 of BS5839-1, except for the variations, if any, stated in this certificate.
Name (in block letters):
Position (in block letters):
Signature:
Date:
For and on behalf of:
Address & postcode:
The extent of the liability of the signatory is limited to the system described below.
Extent of installation work covered by this certificate:
Specification against which the system was installed:
Specification against which the system was installed:
Variations from the specification and/or Section 4 of BS5839-1 (see BS5839-1, Clause 7):
Wiring has been tested in accordance with the recommendations of Clause 38 of BS5839-1. Test results have been recorded and provided to:
Unless supplied by others, the "as fitted" drawings have been supplied to the person responsible for commissioning the system (see 42.2) of BS5839-1:

COMMISSIONING CERTIFICATE

BS5839-1 recommends that certificates be issued for all aspects of the fire alarm/extinguisher system including design, installation, commissioning, acceptance, verification (optional) and maintenance. Therefore, before this user manual is handed over, the following commissioning certificate and the installation certificate (overleaf) should be completed as appropriate by the relevant installation/commissioning engineer(s). Please ensure that the system set-up data chart and the relevant parts of the Log Book are also completed as appropriate. For countries outside the UK, different certification requirements may apply.

Certificate

of COMMISSIONING

Add	for the fire alarm/extinguisher system at:
com that and	e being the competent person(s) responsible (as indicated by my/our signatures below) for the missioning of the fire alarm/extinguisher system, particulars of which are set out below, CERTIFY the said work for which I/we have been responsible complies to the best of my/our knowledge belief with the specification described below and with the recommendations of Clause 39 of 839-1, except for the variations, if any, stated in this certificate.
Sigr Date For	ne (in block letters): tion (in block letters): nature: e: and on behalf of: lress & postcode:
	extent of the liability of the signatory is limited to the system described below. ent of system covered by this certificate:
	iations from the recommendations of Clause 39 of BS5839-1 (see BS5839-1, Clause 7):
	All equipment operates correctly.
	Installation work is, as far as can reasonably ascertained, of an acceptable standard. The entire system has been inspected and tested in accordance with the recommendations of 39.2c of BS5839-1.
	The system performs as required by the specification prepared by:a copy of which I/we have been given.
	Taking into account the guidance contained in Section 3 of BS 5839-1, I/we have not identified any obvious potential for an unacceptable rate of false alarms. The documentation described in Clause 40 of BS5839-1 has been provided to the user.
	following work should be completed before/after (delete as applicable) the system becomes rational:
The	following potential cause(s) of false alarms should be considered at time of next service visit:
reco	ore the system becomes operational, it should be soak tested in accordance with the ommendations of 35.2.6 of BS5839-1 for a period of: (enter a period of either week, such period as required by the specification, or such period as recommended by the satory of this certificate, whichever is the greatest, or delete if not applicable)